



**MANAV RACHNA
UNIVERSITY**
Declared as State Private University vide Haryana Act 26 of 2014

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(Declared as State Private University vide Haryana Act no 26 of 2014)

Manav Rachna University Student Promotion (First Amendment) Regulations, 2023

Approved in 21st Board of Management Meeting Held on 03rd June 2023

Sector -43, Surajkund Badkhal Road, Aravali Hills, Faridabad- 121004

HARYANA

MANAV RACHNA UNIVERSITY

Sector 43, Faridabad

**Manav Rachna University Student Promotion
(First Amendment) Regulations, 2023**

In exercise of the power conferred by the clause 8 (iv) (e) of the First Statutes, read with section 34 of the Haryana Private Universities Act, 2006, and further amended as Haryana Private Universities (Second Short Title Amendment) Act 2014 (Haryana Act no. 26 of 2014), the Board of Management of the Manav Rachna University hereby makes the Regulation relating to Student Promotion.

(1) Short Title, Application and Commencement

- (a) These Regulation shall be called the Manav Rachna University Student Promotion (First amendment) Regulations, 2023
- (b) This shall come in force from July, 2023

(2) Scope

These regulations shall apply to student of under graduate programs offered by the University.

(3) Definitions:

- (a) "Grade Improvement" shall mean improvement of grade of a course to improve SGPA/CGPA.
- (b) "Higher Semester" shall mean subsequent semesters of the program of studies after first semester.
- (c) "Supplementary Examination" shall mean supplementary examination conducted by the University during odd and even semesters.
- (d) "Supplementary Chances" shall mean number of chances to appear in the supplementary examination
- (e) "Academic Calendar" shall mean the schedule of various academic activities that will take place during a particular semester/year

Words and expression used but not defined in the Regulation and defined Act, Statute and Ordinances shall have the meaning respectively as assigned them in the Act, Statute and Ordinances.

(4) Promotion to Higher Semesters/ Conduct of Supplementary Exam

- (a) Student shall have to score minimum 40% marks in internal assessments, 40% marks in End term Examination and have to Score 40% marks in Total Assessment (Internal and external) to get a pass grade in a course.
- (b) Students shall be allowed 2 supplementary chances only to convert the F (Fail) Grade into a P (Pass) Grade. This chance must be availed by the student within 1 year of the declaration of F Grade. The 1st chance should be availed immediately after the Main

end term exam and the 2nd chance after a semester.

- (c) If a grade is not converted to a pass grade in these two chances, the student shall be given chance by re-registering for the previous odd semester courses in the next odd semester on priority, along with all the regular students and for the previous even semester courses by re-registering in next even semester on priority along with all the regular students.
- (d) Students are required to maintain a minimum CGPA of 5.00 every year otherwise have to go for grade improvement in the subsequent semester/year.

5. Methodology for registration of the courses:

- i. Students are required to successfully clear their supplementary exams and the pending courses from the previous semester (due to detention or failure in exams) before they can proceed to register for courses in the successive odd/even semesters.
- ii. If a student fails to clear the first-year courses or **unable to maintain 5 CGPA** till 2nd year, shall not be promoted to the third year.
- iii. Similarly, if a student fails to clear their second-year courses **or unable to maintain 5 CGPA** till 3rd year, shall not be promoted to the fourth year.
- iv. For Integrated Law Programs, if a student fails to clear their third-year courses or **unable to maintain 5 CGPA** till 4th year, shall not be promoted to the fifth year.

6. Grade Improvement

a) Students will be allowed to choose courses to improve their SGPA/CGPA throughout the entire duration of the program. These courses will be indicated as "Grade Improvement" during the Course Registration process.

(b) The final grade considered for SGPA/CGPA calculations will be the higher of the two grades obtained by the student for the course. However, the student will be required to pay the applicable fees as per University norms.

(c) Students wishing to appear for grade improvement will be permitted to take only the end-term examination to improve their grades. Previous internal and mid-term marks will remain valid.

(d) If a student is absent for the end-semester examination, the old grades for that subject will be considered, and the student will not be entitled to a re-examination in such cases.

(e) If a student fails to secure higher grades through the grade improvement process, resulting in a reduction in their overall CGPA, the original result before registering for grade improvement will be retained.

7. Add / Drop of Courses:

a) Students are given the option to add or drop courses from their registered course list for a semester within two weeks of registrations of that semester. This can be done on or before a specific date mentioned in the Academic Calendar.

(b) Students have the opportunity to add a course within one week of the semester's start, and their attendance will be monitored starting from the day they register for that course.

Withdrawal from a course is allowed up to **two weeks after the semester** begins. To withdraw, students must submit an application on a prescribed form available in the University's Academic Section, after obtaining approval from the Head of the department.

(c) During the completion of the registration form or any subsequent changes, every student is required to consult their faculty adviser or the nominated mentor appointed by the respective Departments.

Minimum Number of Students to be Registered in an Elective Course: For undergraduate elective courses and specializations in postgraduate courses, the course will be conducted only if there is a minimum registration of 30% of the admitted students, with a minimum requirement of 10 students. Additionally, no elective course shall be offered to a section with more than 60 students. Any deviation from this rule must have prior approval from the Vice Chancellor.

**For and on behalf of
Manav Rachna University**

Registrar